

## Bostall Library Community Group Fees & Charges April 2016- 31 March 2017

When you join the library, you agree to abide by the library bye-laws (which are available for inspection in the library). You also agree to pay the following hire fees and charges for the items listed below. To ensure that your membership remains active please use your library card regularly.

### Audio and DVD

Audiobooks*	£2.00 for 3 weeks or 6 weeks for "Friends of BLCG"
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Children's audiobooks	Free for 3 weeks
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\* Bexley residents who are blind, partially sighted or disabled may borrow audiobooks free of loan charges.

DVDs	Children's DVD £1.00 per week Adult's DVD (rating 12+) £2.00 per week
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### Overdue items

Adult books and audiobooks	30p per opening day
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Children's books and audiobooks	Charged for reminder notice only
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An administration fee of £1.45 per letter or £1 per email will also be charged.  
Overdue notices for books and Audiobooks will be sent out on the 14th day overdue.  
Debts referred to the Debt Collection Agency will incur an additional charge of £10.

### Request charges

Adult Books	Request charges applied at point of reservation: 50p per item in stock £1 per item not in stock plus a max 50% charge if the item needs to be purchased
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Children's book requests	Free for items in stock
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<b>Membership tickets</b>	
Initial ticket	Free
Replacement of lost ticket	£2.00
<b>Lost and damaged items</b>	
<p>Full replacement cost will be charged for any item that is lost or damaged.            Refunds on lost books which are found later will only be made during the first six months and will be subject to a 25% administrative fee.</p>	
<b>Photocopies - black &amp; white</b>	
A4 - 20p	
<b>IT facilities</b>	
Use of the computers and scanners is initially free but the following charges do apply at all times:	
Black & white prints (each sheet)	A4 - 20p A3 - 30p
Colour prints (each sheet)	A4 - 75p A3 - £1.40
Memory sticks	8GB - £5
<b>Hire of library space</b>	
<p>Meeting room &amp; Library space outside library opening hours.</p> <p>For more details, please contact BLCG on 01322 400422 or via e-mail  <a href="mailto:BostallLibrarycg@virginmedia.com">BostallLibrarycg@virginmedia.com</a></p>	